



CHARLBURY TOWN COUNCIL

Meeting of Charlbury Town Council held on Wednesday 27th January 2010 at 7.30pm in the Corner House.

Members Present: Mr R N Potter (Chairman), Mrs S Finch, Mr J Harrison, Mr. R Prew, Mr W Hackmann, Mrs V Pakenham-Walsh, Mrs N Lethbridge, Mr R James, Mr G Miller, and Ms L Reason

Apologies: Mrs H Bessemer-Clark, and Mr I Cox

Prior to opening the meeting the Chairman wished everyone a belated happy new year and reminded them that the annual reception was to take place on 10th February at 7.00pm in the Corner House. He went on to say that the Oxford Mail had contacted him re the 40 mph speed limit campaign on the B4022.

1. To receive the minutes of the last meeting.

A correction to the typed minutes was referred to by Mrs Pakenham-Walsh. This was correct in the minute book.

Mr Harrison proposed that the minutes be signed as a correct record, this being seconded by Mr Hackmann and agreed with one against.

2. To deal with matters arising.

Nine Acres Play Area. The management committee had decided to revisit the provision of dog proof fencing around the play area once the new pavilion is completed as equipment may be moved at that time.

Road Signs Cleaning and repainting needed.

3. Declaration of Interest

There were none.

4. To sign orders for payment / receive report.

The accounts due for payment were circulated and explained. Mr Hackmann proposed that the accounts be paid this being seconded by Mrs Lethbridge and agreed. Accordingly cheques were signed by three Councillors.

5. To receive a report from the Planning Committee.

The following plans were considered:-

10/0005 Insert French doors and Juliet balcony at Tara, Hundley Way.

1. We note that a chimney is to be removed (not mentioned in the application description but referred to in the plans). Otherwise no objection.

10/0006 Erect Sports Pavilion, Nine Acres, Enstone Road

1. We have no objection
2. We are the applicant
3. This facility is much needed for the town.

10/0021 Erection of extensions to subdivided property (Unit 1) at Stoneleigh Sturt Rd.

1. This appears to be an extension to unit 1 rather than a sub-division as per the application description which is both confusing and misleading.
2. Otherwise no objection.

**10/0067
0068**

Change of use first and second floors from office to dwelling. Erect covered smoking area to rear. The Old Bank House Market St.

1. We are pleased to note that part of this building is to remain for business use, which this council supports.
2. Otherwise no objection.

10/0082 Convert garage to provide additional living accommodation and erect extensions at 60 Ticknell Piece Rd.

1. We have no objection but ask the building work be undertaken to reflect standards of insulation designed to minimise its environmental impact.

Planning Results

09/1430 Erection of agricultural workers dwelling for a temporary period of three years at New Barn Farm, Enstone Rd.

Refused

09/1476 Erect self contained annexe at The Grange Woodstock Rd.

Permitted

09/1513 Erect two dwellings with parking and amenity space adjacent to 40 Ticknell Piece Rd

Permitted

09/1548 Alterations and single storey rear extension at 2 Nine Acres Close

Permitted

Tree Works

120 Ticknell Piece Rd Prune one ash and one maple

The Malt House, Church St Lift one yew tree to 5.2m above Market St.
Kirby Cottage Sheep St. Prune one hazel and one cotoneaster.

6. To deal with Correspondence.

RoSPA Play area inspections. Noted. Clerk to instruct Contractors to undertake necessary works.

J Carpenter Request for a meeting with electricity provider to discuss reasons for power cuts. The Chairman said that cuts were irritating but not frequent. Suggest that the Business Community invite a representative if members are concerned.

Clerk to check with Scottish and Southern if cuts are abnormal/why they happen etc.

L Reason Grant application for funding for Charlbury from the Government was unsuccessful. The reasons probably related to the need to spread geographically but lots of ideas remained valid and worth pursuing.

The Chairman thanked M/s Reason and her colleagues for the work put into the bid document.

OCC LTP Plan 3. Clerk to complete questionnaire.

WODC Change over to civil parking enforcement effective 25th January noted. Performances and frequency of visits to Charlbury to be monitored.

7. To consider fees and charges for 2010/11

The following fees were agreed on a proposal from Mr G Miller seconded Mrs V Pakenham-Walsh following the fall of an amendment proposed by Mrs Finch.

<u>Burials</u>	£
Child	15
Person 9+	95
Cremated Remains	75
Reopen	95
Exclusive Rights	200
Headstone / Kerb	125
Additional inscription	95
Vase or Tablet	
Headstone and Kerb combined	195
Ashes Plot (exclusive rights)	50

Allotments

Full Plot	30
½ Plot	15

8. To consider Boundary Walk

The walk will take place on Rogation Sunday, May 9th at 10.00am starting at the Old Oak, Forest Hill.

Clerk to approach landowners for consent to cross those parts of their land forming the Parish Boundary. This was agreed on a proposition from Mr J Harrison seconded M/s L Reason.

9. To receive reports with reference to Charlbury

a The County Councillor Mr Neil Owen reported as follows:-

Budget setting process ongoing with the intention of protecting the Social Service budget. He is undertaking a roads condition audit to identify necessary repairs. Seeking to get a better method of patching used to reduce loss of infill from emergency repairs.

b. The District Councillors Mrs Chadwick reported as follow:-

Mostly snow issues for agenda item 12
Revised licensing policy in place.
Funding for Wychwood project being discussed with suggestions that alternative sources be pursued.

Mr Breakell reported as follows:-

Wychwood project will consider this shortly (he is on the committee)
Gambling and licensing policies remain similar
Civil Parking enforcement now in place. Officer Mike Mc Laughlin Wardens can impose fines £70 and £50. 4 Wardens currently in post (6 to 7 eventually)
LDF consultation likely to start in early February.

10. To consider affordable housing

The Chairman reported that Mike Breakell had been briefed on 18th January. Meeting to be held at WODC next week to discuss progress and next stage.

11. To consider agenda for the March reflective meeting

The meeting will take place on March 10th. Room to be booked for 8.00pm start.

Agenda

Community Involvement
What is the Town Council for?
Charlbury Town Council 2012 and beyond

Agenda item for February meeting.

12. To consider matters relating to snow clearance and gritting/ salting

The Clerk outlined the correspondence received on the subject from Mr Collett, Mrs Bessemer-Clark and an email sent to the County Councillor seeking clarification on a number of key points relating to the issues raised above.

There followed lengthy discussion on the matter with the following points raised:-

1. Legal position re snow clearance by persons other than the Highways authority
2. Self help groups
3. Reclassification of priority routes for salting
4. Refuse collection / recycling suspension of service
5. TC is seeking to sort out the matter need to communicate this better
6. Need for residents to prepare themselves for such problems
7. Need for grit/salt bins to be supplied and kept full
8. Trains ran to timetable but poor access to station for users.

It was agreed that a meeting should be set up to include the Chairman, Vice-Chairman, County and District Councillors and the clerk to consider further the letters and the issues raised above with a view to bringing a report to the February meeting.

The outcome then to be reported at the Annual Parish Meeting.

There being no further business the meeting closed at 9.53pm.