



# CHARLBURY TOWN COUNCIL

## **Meeting of Charlbury Town Council held on Wednesday 25th February 2009 at 7.30pm in the Corner House.**

**Members Present:** Mr R N Potter (Chairman), Mr J Harrison, Mrs S Finch, Mr R Prew, Mr W Hackmann, Mrs V Pakenham-Walsh, Mr G Miller, Mr R James, Mrs N Lethbridge, Mr I Cox, and M/s L Reason

**Apologies:** Mrs H Bessemer-Clark

Prior to opening the meeting the Chairman reported that he had been invited to a County Council Leaders event at County Hall and was unable to attend. He reported that he had enquired about a substitute but that this was not possible.

### **1. To receive the minutes of the last meeting.**

Subject to the addition of ... to say that concerns re colour and uniformity are to be addressed ... at agenda item 6 Mr Lawsons letter. The minutes were approved on a proposal from Mr Harrison seconded by Mr Hackmann and agreed nem con.

### **2. To deal with matters arising.**

Lights outside Co-op shop on Spendlove Car Park site burning continuously. Report to WODC.

Chairman's reception was attended by 49 guests. The service of the Clerk, 30 years, was marked with a presentation from the Vice Lord Lieutenant Mr M Cochrane.

WODC document Shaping Futures. This had been circulated previously and would be discussed on the March Agenda.

FGW Meeting cancelled due to inclement weather. New date to be arranged.

Town Centre meeting. Notes circulated with minutes. The process continues.

Website. Members to send Clerk comments on the paper circulated. Future agenda when comments received and incorporated into revised proposal.

OCC. Thames St issues. Copy photographs to OCC. Police agreed to target traffic issues during March at the meeting which they attended on 23<sup>rd</sup> February.

Affordable Housing. Agenda item for future meetings.

### **3. Declaration of Interest**

Mr Potter declared an interest in item 4 as a recipient of a cheque.

Mr Cox declared an interest in an OCC letter concerning the closure of Fishers Lane. This was dealt with at the meeting of 23<sup>rd</sup> February at which he was not present.

#### **4. To sign orders for payment / receive report**

The accounts due for payment were circulated and explained. Mrs Lethbridge raised a concern re works at Mill Field. This would be rectified before payment was made. Mr Hackmann proposed that the accounts be paid this being seconded by Mrs V Pakenham-Walsh and agreed. Accordingly cheques were signed by three Councillors.

#### **5. To receive a report from the Planning Committee.**

At the Planning meeting Chipping Norton Police attended and a useful discussion ensued. Sgt Mark Smith and PC Colin James were in attendance.

The following plans were considered:-

**09/0178** Erection of two storey front extension at Holly House, Park St.

1. We have no objection

#### **Planning Results**

**08/1839** Alterations to application 08/359 (Erection of detached dwelling) at land adjacent to Florence Corner Fishers Lane.

Permitted

**08/1880** Retention of animal shelters, office, toilet and storage containers for agricultural use. Retention of mobile home for a temporary period of three years. (Retrospective) at New Barn Farm, Enstone Rd.

Refused

**081881** Erection of agricultural workers dwelling for a temporary period of three years at New Barn farm, Enstone Rd.

Refused

**09/0017** Change of use of ground floor from office to residential use at 3 Park St.

Permitted

**08/1759** Erection of fencing and gates at primary School Crawborough (Retrospective)

Permitted by OCC powers.

#### **6. To deal with Correspondence.**

The correspondence was reviewed at the Planning and Correspondence meeting held on 23<sup>rd</sup> February with the Clerk instructed accordingly.

The following was brought forward:

WODC LDF Core Strategy documents. These were circulated to all Councillors together with a questionnaire for personal response if relevant.

Agenda item in March to consider a Town Council response if appropriate.

Mrs Pakenham-Walsh and Mrs Bessemer-Clark Issues relating to the non-clearance of snow and ice and the responsibility for doing so.

It was agreed that the Clerk should follow up this matter and seek guidance on the actual position in respect of responsibility and liability.

Salt Bin Provision A request for salt bins had been received. Clerk to follow up suitable locations, costs and OCC agreement. Budget provision in 2010/11

Litter Issues. Response from Mr Lightfoot, waiting for further reports, noted.

Great Tidy Up Mr Miller reported on this scheme by Oxfordshire Waste Partnership for 6/7<sup>th</sup> March. He reported that a litter pick had been planned for April 4<sup>th</sup>.

## **7. To consider flooding issues**

A copy of the final report by WODC had been issued to all Councillors previously. Notes on the meeting with WODC officers had been circulated with the minutes. The following actions need to be taken in due course.

- a) Identify riparian owners on the Evenlode course through the Parish (1.10,000) map
- b) Produce a flood plan. WODC to provide a template
- c) Consider a flood committee to include adjoining Parishes.
- d) Sand Bunker located at Bowls Club site has yet to be completed  
Proposal to be brought before Council in due course.

## **8. To consider matters arising from the meeting with Cottsway**

Following a meeting at which Mr Edlington of Cottsway outlined Cottsway plans for sheltered housing provision and Government funding for extra care a number of potential implications for Charlbury were raised.

- a) What would happen to the Cottsway site at Evenlode Close and when.
- b) Could a facility of the size outlined 40/60 units be accommodated in Charlbury
- c) Local people and their connections are of paramount importance. There is a security within the community where you live and have lived for a long time.
- d) Could Charlbury provide a centre for adjoining communities
- e) Problems with travel connections
- f) Economics is not and should not be the governing factor in the discussion process.

Letters to be written to relevant bodies and copied to District and County Councillors expressing concern at the policy.

## **9. To set a date for tree inspection at the Cemetery**

A small group of Councillors will inspect the trees on April 22<sup>nd</sup> meeting at 7.00pm at the Cemetery. Councillors Potter, Mrs Lethbridge, Harrison, James and Mrs Pakenham-Walsh expressed an interest in attending.

## **10. To receive a report from the Town Centre meeting.**

Notes from the meeting were attached to the minutes circulated to members. Representatives from the Business Community and Cycle group attended together with a number of interested Councillors and District Councillors.

Following extensive discussion it was agreed that the following should be investigated.

1. Cycle routes and possible contra-flow cycle tracks
2. Cycle racks.
3. Additional Car Parking spaces
4. Revisit worthwhile areas of the I. Lyne report.
5. Seek OCC guidance on cycle routes, town centre changes to 'naked street' principle.
6. Discuss possibilities and funding with Ian Nicholson and others and then report back.

## **11. To receive reports**

**a. Cemetery** Wall repairs under way. Some planting needed to soften the grass area of the recent extension. Attention needed to tap at the far end – grub out tree sprouts and cut back ivy.

**b. Corner House and Memorial Hall.** Street Fair date is 19<sup>th</sup> September. Expo will be held on 21<sup>st</sup> March where all local organisations will be present.

**c. Mill Field, Watery Lane and Bridges.** Willows at bottom of Pound Hill dealt with. Campbell Copse seat needs to be changed to a metal seat. Watery Lane surface 'poached' – bad weather/tractors etc. Field to be chain-harrowed.

**d. Nineacres** Work parties organised to deal with some tree issues. Liaison meeting has taken place with Gifford Charity following pavilion planning consent. Issues of dog mess around play area to be addressed. Check byelaws, WODC wardens etc.

**e. Quarry Lane and Ticknell** Some trees being broken in Centenary Wood

**f. Wigwell.** Errant sheep in Cemetery. Fence to be repaired. CTCNCAC AGM 5<sup>th</sup> March at 7.30pm

**g. Station** Trains remain a problem most recently running out of diesel fuel! Café stall back and working. Meeting with FGW which was cancelled due to bad weather to be rearranged. Issues arising with overspill parking when Car Park full signs go up.

Mr James asked if the dualling proposal were to be explained to Council and availed for public consultation. He also expressed concern in respect of disabled access to the new platform – how is this to be achieved.

**h. General.** A list of issues of concern was noted for transmission to OCC. Gifford Trust to be asked to deal with suckers on lime trees around the Playing Close.

New litter bin needed in Church St. Clerk to arrange..

**i School Governor Report** Nothing to report at present as meetings have been cancelled

**j. Transport** A brief report from Mrs Bessemer-Clark was read out.

Mrs Pakenham-Walsh asked that the Council send condolences to David Cameron and his wife following the loss of their son Ivan. This was endorsed by all present.

There being no further business the meeting closed at 10.00pm.