



CHARLBURY TOWN COUNCIL

Meeting of Charlbury Town Council held on Wednesday 29th April 2009 at 7.30pm in the Corner House.

Members Present: Mr R N Potter (Chairman), Mr J Harrison, Mrs S Finch, Mr W Hackmann, Mr R Prew, Mr I Cox, Mrs N Lethbridge, Mrs H Bessemer-Clark, Mr R James, Mrs V Pakenham-Walsh, Mr G Miller, and M/s L Reason

Prior to opening the meeting the Chairman referred to the following:

1. Annual Boundary Walk 17th May 10.00am at Old Oak Forest Hill
2. Two invitations from County Scouts and Guides. 23/24May Camp at Thame and AGM 15th July at Exeter Hall Kidlington
3. Cornbury. Meeting to discuss traffic issues to be held in due course. Date to be arranged.

1. To receive the minutes of the last meeting.

Three minor amendments to the typed copy were found to be correct in the minute book.

Mr Harrison proposed that the minutes be signed as a correct record this being seconded by Mr James and agreed.

2. To deal with matters arising.

FGW. Met at Station on 1st April to discuss various issues. Meeting to discuss over bridge proposals for 27th April was arranged.

Tidy up of Town. Councillor Miller and his fifteen volunteers were thanked for their efforts.

Dyers Hill Traffic. A meeting is being arranged by OCC.

Cemetery Trees. Inspected on 22nd April. Clerk to engage tree surgeon.

APM. 1st May at 8.00pm in the Memorial Hall.

Icy Roads. Salt bin site proposals awaited.

Affordable Housing. Meeting to be arranged to consider further with OCHA. Held over due to staff sickness.

3. Declaration of Interest

There were none.

4. To sign orders for payment / receive report

The accounts due for payment were circulated and explained. Mr Hackmann proposed that the accounts be paid this being seconded by Mrs Lethbridge and agreed. Accordingly cheques were signed by three Councillors.

5. To receive a report from the Planning Committee.

Representatives of Network Rail and Amey were met on 27th April to consider the draft proposal for a footbridge and second platform at the station. The Conservation Advisory Committee were invited and a number of members attended. There was considerable discussion on the draft proposal and the Clerk was asked to prepare a response in the form of a letter to be considered at this meeting. It was agreed that the letter provided for consideration be sent

The following plans were considered:-

09/0410

0411 Conversion of outbuilding to studio. Egypt The Playing Close.

1. There was no design and access statement included in the documents provided.
2. We have no objection.

09/0412

Convert double garage to single garage and studio with WC. Insert new window to front elevation at 46 Ticknell Piece Rd.

1. We have no objection but regret the loss of a parking space on this narrow entrance road to a small close

09/0436

Two storey side extension and single storey rear extension at 21 Ditchley Rd.

1. A copy of the design and access statement was not provided with the documents sent.
2. We have no objection.

09/0461

0462 Erection of two dwellings and demolition of existing dwelling at Reeves Barn Pound Hill.

1. We have no objection subject to the formal allocation of an appropriate number of parking spaces to each dwelling.

09/0470

Erection of new cricket pavilion (to allow revised window details, new rear door and reduction in floor area). Part retrospective. Cricket Club Dyers Hill.

1. We have no objection.

09/0471

Affix two externally illuminated signs and one internally illuminated projecting sign at the Coop Store Enstone Rd.

1. We consider that supplying a monochrome copy of an application in which the proposal relates to the change of colour of signage in a Conservation Area is unacceptable and misleading.

2. We consider that the existing signs are entirely adequate and acceptable in this part of the Conservation Area. These were originally agreed following considerable and extensive discussion.
3. The proposed change in colour are inappropriate and unacceptable in this part of the Conservation Area as is the proposed size of the signs.
4. We strongly object to this proposal.

09/0482 Change of use of Estate agents office and flat to a single dwelling at 5 Market St.

1. We believe this has been a commercial premise since 1906.
2. Most members remember this building as a shop.
3. We are unaware of any effort being made to market the premises for its continued use or any evidence of such.
4. We would like to see the property retained as business premises
5. We strongly object to the proposal.
6. Charlbury is a market Town not a village and this is a prominent Town Centre location.

Planning Results

09/079 Insertion of louvres to floodlights and use of lights to 10pm Mon – Friday 6.30 Saturdays at HSPA Nine Acres.

Permitted

09/0178 Erect two-storey front extension at Holly House, Park St.

Permitted

Tree Works

Fell one Horse Chestnut Tamarind House, Market St.

6. To deal with Correspondence.

D Cameron Reply to letter of condolence noted

WODC Temporary rural housing enabler contact noted.

Police Issues. Mrs Pakenham-Walsh reported on the recent NAG meeting and referred particularly to problems related to the footway between Sturt Rd and Rochester Place where there were litter issues and gatherings of youths who also seemed to cause problems on Narrow Lane and through Rochester Place. Some residents would like to close the path and see action to improve the surface of the garage forecourt. This matter has been previously addressed but the Clerk will seek to establish ownership and ask the Police and WODC to instigate action re youths and litter in the meantime.

Mrs Lethbridge Cemetery ashes plots. Provision has been made within the Planning Consent for ashes burial.

Cottsway Housing for the elderly. The answer given was not considered satisfactory. The size of development outlined is not needed as the support infrastructure currently exists.

Exhibition Foundation Mr Harrison proposed that Mr R Wilkins serve a further four years term as a trustee nominated by this Council seconded by Mrs Finch and carried.

Allotments Report to item 9 on the agenda.

C Elliott Names from allotment list to take garden which has become available. Agreed that this could be done with persons remaining on the list.

K Giles Flying of St Georges flag. Corner House issue?

WODC Elections 4th June for County Council and MEP

Website Comments to Clerk by 1st May. Possible site to be discussed in June.

7. To receive a report from the street lighting committee

Following a sub committee meeting to consider an OCC proposal to turn off street lights for a defined period possibly 12.30am to 5.30am the Clerk was asked to prepare a response setting out the Councils view. This was circulated for consideration. It was agreed that the letter should be sent.

8. To consider affordable housing

A meeting is being arranged and will take place when a member of staff of OCHA returns from sick leave.

9. To receive an allotment report

Mrs Pakenham-Walsh sent her apologies. Allotments were inspected and found to be in very good order. Some minor repair works to be put in hand by the Clerk.

10. To consider Chairmanship and Procedures.

Extensive discussion took place on this matter with several ideas being advanced for consideration. The Clerk will seek to provide a brief report outlining the possibilities discussed and how these might impact on dealing with business some of which is statutory.

11. To consider a meeting of Charlbury Charities, possible dates and attendees.

The Chairman outlined the position in terms of the Council as Trustee and as a nominator of trustees to various other bodies. M/s Reason believed that the Town Council should be the body to take a strategic overview of what is happening with each Charity and ensuring, perhaps by one annual meeting, that each understands the others plans. Such cooperation could alleviate anxieties over revenues for space letting and grant applications for instance. Many views were expressed on the value of such a meeting and whether it should be formal or informal. Clerk to investigate the informal views of others.

12. To receive reports

- a. Cemetery** Site meeting took place and the Clerk was instructed on actions necessary.
- b. Corner House and Memorial Hall.** Running very well. Railings painted. Windows need cleaning.
- c. Mill Field, Watery Lane and Bridges.** Mill race wall needs attention. Campbell Copse seat needs to be removed. Post for sign needs removal.
- d. Nineacres** Next meeting is May 12th
- e. Quarry Lane and Ticknell** All is well.
- f. Wigwell.** All well
- g. Station** Trains currently running to time
- h. General.** Road signs need cleaning. B4437 Road edge failing. Sign still missing
- i School Governor Report** No report. Mrs Epps has said that she will retire her position at the end of Summer Term
- j. Transport** Paul Worth is happy to receive comments relating to the service he provides. New bus stop signs soon.

There being no further business the meeting closed at 10.20pm.