



CHARLBURY TOWN COUNCIL

Meeting of Charlbury Town Council held on Wednesday 24th March 2010 at 7.30pm in the Corner House.

Members Present: Mr R N Potter (Chairman), Mr G Miller, Mr. R Prew, Mr J Harrison, Mrs S Finch, Mrs V Pakenham-Walsh, Mrs H Bessemer-Clark, Mrs N Lethbridge, Ms L Reason

Apologies: Mr W Hackmann, Mr I Cox and Mr R James,

Prior to opening the meeting the Chairman reported on his attendance at the dinner given by the Chairman of OCC on 11th March and reminded those present of the allotment committee meeting on 7th April and the APM on 16th April

1. To receive the minutes of the last meeting.

Mr Harrison proposed that the minutes be signed as a correct record, this being seconded by Mrs Finch and agreed.

2. To deal with matters arising.

Mrs Lethbridge explained the current situation with regard to collecting fees for the use of tennis courts on 9 Acres. Members were reminded that the telephone number for reporting potholes is 0845 310 1111. The Chairman attended the CTCNCAC AGM and thanked them for their work.

3. Declaration of Interest

The following were declared and members left the meeting / took no part in discussions.
Mr I Cox Plan 10/0343
M/s L Reason plan 10/0333

4. To sign orders for payment / receive report.

The accounts due for payment were circulated and explained by the Clerk.. Mr Miller proposed that the accounts be paid this being seconded by Mrs Bessemer-Clark and agreed. Accordingly cheques were signed by three Councillors.

5. To receive a report from the Planning Committee.

On Monday 22nd March, David Northey of Network Rail attended the meeting and updated members on progress with the line redoubling, footbridge and passenger shelter. A useful information exchange session took place. Mr Northey to consult on preferred shelter design in due course.

Plans

The following were considered:-

- 10/0249** Rear extension and glazed link to existing annex at The Yew Tree, Fishers Lane.
1. We are concerned at the appearance and necessity for the external staircase proposed.
 2. We support whole heartedly the proposal for improving the energy performance of the building fabric.
 3. We would prefer the windows/frames fronting Fishers Lane to be sympathetic to this part of the Conservation area.
 4. Other wise no objection.
- 10/0260** Erect first floor side extension at Chive House, 1 Enstone Rd.
1. We have no objection.
- 10/0333** Extension to front porch canopy and replace rear first floor window with door and flush railing at Souvenir Park St.
1. Can any concerns expressed by neighbours be given careful consideration.
 2. Other wise no objection.
- 10/0343** Single storey side extension at Kimber Cottage Woodstock Rd.
1. We have no objection.
- 10/0376** Form vehicular access, erect entrance gates and provision of off-street parking and turning area at Stratford Cottage Pound Hill.
1. We have no objection and welcome the proposal.

Planning Decisions

- 10/0067
0068** Change of use first and second floors from office to dwelling. Erect covered smoking area to rear. The Old Bank House Market St.
- Permitted
- 10/0082** Convert existing garage to provide additional living accommodation and erection of extensions at 60 Ticknell Piece Rd.
- Refused

6. To deal with Correspondence.

- WODC Litter collection in Town centre during Riverside Festival. Response appears to have missed the point. Clerk to discuss with WODC again.
- A Graham Copy letter re leading Boundary Walk/ leading Charlbury Society walks noted.
- Mill Lane Proposal from residents to refurbish the surface following works and to give a contribution to costs as far as bollards.
- Following discussion it was proposed and agreed that the whole length should be done with Limestone on a proposal from M./s L Reason seconded Mrs V Pakenham-Walsh with the Town Council, who own the Lane, covering the remainder of the cost. Clerk to deal with Mr Haxworth.
- Mr Podbery A quotation for cutting grass on Nine Acres in the sum of £100 + vat was agreed on a proposal from the Chairman.
- Riverside Licence consultation. Extension of bar licence to 10pm on Saturday to avoid problems as advised by professional stewards.
- M/s L Reason proposed no objection this being seconded by Mrs H Bessemer-Clark and agreed.
- Mr Clifford Concerns at screening of sub station the Green (copy of letter to Cottesway). Letter of support to be sent.

7. To consider affordable housing

Mr Ede is following up the bid process with recommended partners and will report further when able to do so.

8. To receive reports

a The County Councillor Mr Neil Owen reported as follows:-

Parking issues on Dyers Hill are being addressed.

A sign indicating the likelihood of ice has been requested for the B4437 Shears Copse area where a fatal accident occurred recently.

Snow and Ice issues being addressed by OCC.

Budget for pothole repair increased from £2.5m to £4.0m this year with 12 gangs involved in repairs.

Currently the categories are 2 hour, 24 hour, 7 day, 28 day depending on severity / depth as assessed.

Hoping to mobilise the 12 County Cllrs in West Oxon to press for more action in the worst area of the County.

Met with Sue Scone, OCC head of finance in Charlbury with two Gifford Trustees to make her aware of needs.

A number of questions were dealt with. It was considered that great levels of supervision of utility reinstatement might have prevented a lot of the pothole's occurring on the edges of such reinstatements.

b. The District Councillors Mrs Chadwick reported as follow:-

An article for the Chronicle had been written re responses in the snow and ice but had received further comment from Mr Collett
Debt and housing queries rising at CAB's WODC funding a post.
Go-active initiative launched.
Tourism exhibition held at Heythrop Park.
Poster campaign to promote registration of electors.

Mrs Chadwick responded to several questions.

Mr Mike Breakell reported as follows:-

There had been some concern that the tourism event was held at Heythrop in view of a planning submission for an event centre /golf course.
New Barn farm – public hearing had taken place. Results in about 5/6 weeks.
He had attended a forum for the elderly of West Oxon which had raised lots of issues.
Mr Breakell answered a number of questions and was asked to check on the use of community warden parking fines and use of elderly person statistic's in the LDF

9. To receive the notes of the reflective meeting of 10th March

Mr James apologies to be added.
Litter Pick. Mr Miller has organised the pick for 11th April.
Litter to be on April agenda.
'Surgeries'. Dates when rooms have been booked were circulated. These coincided with existing coffee mornings downstairs. Item for April Agenda.

10. To consider the website proposal

The Chairman thanked the Clerk, Mr Harrison and Mrs Finch for their work on bringing this forward.

A general discussion followed on some points of concern and there was some disagreement. Clerk to pursue matters raised and include 'estate photographs' which Mr Harrison will provide.

11. To receive the LDF response

The letter of response to the consultation was circulated with the minutes. The Clerk was thanked for the compilation of views expressed into a cohesive response

There being no further business the meeting closed at 9.35pm.